



17425 Airline Highway
Prairieville, LA 70769
225-673-8876

RENTAL DEPOSIT AND PAYMENT AGREEMENT

Agreement made on _____, 20____, by and between **Frank’s Inc.** and _____, referred to as “Client”. Client agrees to hire and Frank’s Inc. agrees to make available the use of **Cypress Hall and Pavilion** located at **17425 Airline Highway, Prairieville, Louisiana 70769** with the following terms and conditions. To reserve services on the date requested, Frank’s Inc. requires this contract to be signed by the Client and a reservation deposit made in the sum of **\$1,000.00**. The deposit may be made by Credit Card or Cash. All cash payments must be made in person during normal business operating hours. Please note, if paying by cash, even with a signed agreement will not reserve your date until Cash Payment is received in person.

INITIAL

- _____ Reservation are taken on a first-come, first-served basis. We will book the date upon receipt of your deposit.
- _____ Regarding the \$1,000.00 deposit, \$600.00 will be credited towards the final balance of your planned event package pricing. The remaining \$400.00 for booking and processing fees.
- _____ Estimates and arrangements of your menu must be prepared at least thirty (30) days prior to event.
- _____ Finalized prices, Sales Tax and Gratuity with any and all specific information regarding your event will be outlined on the Facilities Rental Agreement.

DATE CHANGES AND CANCELLATION AGREEMENT

- _____ Changes: In the unlikely event the Client is required to change the date of the event, every effort will be made by Frank’s Inc. to transfer reservation to support the new date. There will be a **\$300.00** charge for the change in date. The client agrees that in the event of the date change, any expenses including but not limited to deposits and fees that are non-refundable and non-transferable and are the sole responsibility of the Client. The client further understands that last minute changes can impact the quality of the event and that Frank’s Inc. is not responsible for these compromises in quality.
- _____ Cancellation: In the event the client cancels the function, Client shall notify Frank’s Inc. immediately in a written notice or via email. Cancellation notices must be received 30 days prior to an event.

_____ Once cancelled, the client shall be responsible for agreed liquidated damages as follows: The parties agree that the liquidated damages are reasonable.

- a. In the event Client cancels the event more than one year but no more than six months prior to the event, Client shall forfeit to Frank's Inc. as liquidated damages one-half (1/2) of the rental deposit.
- b. In the event Client cancels the event less than six (6) month(s) but no more than three (3) months prior to the event, Client shall forfeit to Frank's Inc. as liquidated damages the entire rental deposit.
- c. In the event Client cancels the event less than three (3) months but no more than fourteen (14) days prior to the event, Client shall forfeit to Frank's, Inc. as liquidated damages fifty (50%) of the Facility Rental Agreement.
- d. In the event Client cancels the event less than fourteen (14) days up and to the actual date of the event, Client shall forfeit to Frank's Inc, as liquidated damages the entire Facility Rental Agreement.

CLIENT INFORMATION

Client/Renter Names: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Alternate Contact Number: _____

Email: _____

Type of Event: _____

The above Client is/are jointly and severally responsible for the obligation(s) contained in this Agreement.

Name on Credit Card: _____

Credit Card Number: _____

Exp. Date: _____ CVV: _____ Zip Code: _____

(This card is held on file only to be charged if balance due is not paid in full. Customer will be notified before any charges are made. Information shredded when balance is paid in full).

SERVERABILITY

In case any one or more of the provisions, or portions of provisions, of this agreement shall be deemed by any legal authority to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions, or portions of provisions contained herein shall not be in any way affected or impaired thereby.

MODIFICATION

No Alteration or other modification of this Agreement shall be effective unless such modification shall be in writing and signed by the parties.

By Executing this agreement, the undersigned parties warrant and represent they have had an opportunity to review, and after such review or opportunity to review have read and fully understood all terms and conditions pertaining to this agreement.

**FOR OWNER:
FRANK'S INC.**

Signature

Date

Printed Name

FOR CLIENT:

Signature

Date

Printed Name

Signature

Date

Printed Name